

PALO VERDE COMMUNITY COLLEGE DISTRICT CURRICULUM COMMITTEE

MINUTES

Thursday - May 08, 2014
3:00 PM
CL 130

I. Opening of Meeting

Meeting is called to order by H. Rivera at 3:03 PM

1. Roll Call

ASG Representative	<u> A </u>
Derek Copple, Division Chair	<u> X </u>
Kevin Eoff, Division Chair	<u> X </u>
Carlos Medina, Division Chair	<u> X </u>
Scott Peterson, Division Chair	<u> X </u>
Sheri Jones, Co-Chair	<u> X </u>
Mike Rhoades, Division Chair	<u> X </u>
Hortensia Rivera, Co-Chair	<u> X </u>
Paul Shibalovich, Division Chair	<u> X – Sandra Sher </u>
David Silva, Division Chair	<u> A </u>

Ex-Officio Members

Irma Dagnino, Articulation Officer	<u> A </u>
June Turner, Librarian	<u> A </u>
Shelley Hamilton, Director of A&R	<u> X </u>

Guest(s): Biju Raman, Tehmin Brown, Brian Thieboux, Sioux Stoeckle, Robert Robertson, Henri Rinaldi, Alejandro Gracia

Recorder: Lupita Andrade & Elizabeth Cockrell

II. Approval of Agenda and Minutes

1. Approval of Agenda

It was moved by Scott Peterson and seconded by Kevin Eoff to approve this agenda, with the changes below.

The following items were added to the agenda:

Under section IV - discussion and Information Items.

- Course Outline of Record Addendum

Under section V - Action Items.

- WEL 120
- WEL 121
- WEL 122

- THA 290

2. Approval of Minutes

It was moved by Kevin Eoff and seconded by Scott Peterson to approve the minutes from the 04/10/2014 meeting.

III. Articulation Report

N/A

IV. Discussion and Information Items

Hortensia Rivera presented the potential "Course Outline of Record - Addendum" that will be added to the course outline of record in the case where student learning outcomes and textbooks need to be change when the course outline of record is not due for an update.

When the course outline of record is due for an update, the information in the addendum will be updated by the instructor at that time.

It was moved by Scott Peterson and seconded by Kevin Eoff to approve the "Course Outline of Record - Addendum". All in favor, motion carried.

Kevin Eoff would like bring up a discussion for next academic year of the possibility for creating a course template for the 280 and 290 courses.

V. Action Items – COURSES REVIEWED AND APPROVED BY TECHNICAL REVIEW (4/24/14 & 4/29/14)

1. New and Revised Courses and Programs

1. AGR 080: F2F – S. Jones
2. AGR 120: F2F – S. Jones
3. AGR 140: F2F – S. Jones
4. AGR 170: F2F – S. Jones
 - o New courses - The courses were designed for a certificate of preparation of 11 units.
 - Scott Peterson motion to approve F2F and Kevin Eoff seconded the motion - motion carried.
5. Certificate of Career Preparation I– Agricultural Crop Science – New – S. Jones
 - o The certificate mentioned above is a pilot project that includes the courses in items #1-4.
 - Kevin Eoff motion to approve the Certificate of Career Preparation I - Agricultural Crop Science and Mike Rhoades seconded the motion - motion carried.

6. BCT XXX: CE - M. Rhoades
 - o New course: This course will be part of a future mini certificate for Building Construction Technology correspondence courses - Plumbing installation on a residential home.
 - Kevin Eoff motion to approve CE and Carlos Medina seconded the motion. Motion carried.

7. CHD 101: F2F/CE/DE - B. Wallace
8. CHD 102: F2F/CE/DE - B. Wallace
9. CHD 103: F2F/CE/DE - B. Wallace
10. CHD 104: F2F/CE/DE - B. Wallace
11. CHD 105: F2F/CE/DE - B. Wallace
12. CHD 106: F2F/CE/DE - B. Wallace
13. CHD 107: F2F/CE/DE - B. Wallace
14. CHD 108: F2F/CE/DE - B. Wallace
15. CHD 120: F2F - B. Wallace
16. CHD 130: F2F/DE - B. Wallace
17. CHD 131: F2F/DE - B. Wallace
18. CHD 135: F2F/DE - B. Wallace
19. CHD 145: F2F/CE/DE - B. Wallace
20. CHD 150: F2F/DE - B. Wallace
21. CHD 205: F2F/DE - B. Wallace
22. CHD 215: F2F/DE - B. Wallace
23. CHD 216: F2F/DE - B. Wallace
24. CHD 227: F2F - B. Wallace
25. CHD 260: DE - B. Wallace
26. CHD 290: F2F/CE/DE - B. Wallace
 - o The following changes were made to the above mentioned courses: updated text books, updated student learning outcomes, and updated course objectives.
 - Scott Peterson motion to approve F2F for above noted "F2F" courses and Mike Rhoades seconded the motion. Motion carried.
 - Mike Rhoades motion to approve CE for the above noted "CE" courses and Scott Peterson seconded the motion. Motion carried.
 - Mike Rhoades motion to approve DE for the above noted "DE" courses and Derek Copple seconded the motion. Motion carried.

27. CIS 101: F2F/CE/DE - S. Peterson
28. CIS 123: F2F/CE/DE - S. Peterson
29. CIS 124: F2F/CE/DE - S. Peterson
30. CIS 248: F2F/CE/DE - S. Peterson
31. CIS 260: F2F/CE/DE - S. Peterson
32. CIS 265: F2F/CE/DE - S. Peterson
 - o The following changes were made to the above mentioned courses: updated student learning outcomes and textbooks.
 - Kevin Eoff motion to approve F2F for the above mentioned courses and Mike Rhoades seconded the motion. Motion carried.
 - Mike Rhoades motion to approve CE for the above mentioned courses and Kevin Eoff seconded the motion. Motion carried.

- Kevin Eoff motion to approve DE for the above mentioned courses and Mike Rhoades seconded the motion. Motion carried.

- 33. ENG 081: F2F - R. Castillo
- 34. ENG 082: F2F - R. Castillo
- 35. ENG 087: F2F - R. Castillo
- 36. ENG 088: F2F - R. Castillo
- 37. ENG 095: CE - R. Castillo
 - The following changes were made to the above mentioned courses: The ITV component was removed from the course outline of record. It was stated by the English professors that students in basic skills courses do not succeed taking an ITV mode course.
 - Kevin Eoff motion to approve F2F for the above mention courses noted "F2F" and Scott Peterson seconded the motion. Motion carried.
 - ENG 095 is being brought back from the "inactive status".
 - Sheri Jones motion to approve CE for ENG 095 and Kevin Eoff seconded the motion. Motion carried.

- 38. RDG 084: F2F - T. Brown
- 39. RDG 086: F2F - T. Brown
- 40. RDG 094: CE - T. Brown
 - The following changes were made to the above mentioned courses: The ITV component was removed from the course outline of record. It was stated by the Reading professor that students in basic skills courses do not succeed taking an ITV mode course. In addition the CB21 code was changed, course description was modified.
 - Kevin Eoff motion to approve F2F for the above mention courses noted "F2F" and Mike Rhoades seconded the motion. Motion carried.
 - Derek Copple motion to approve CE for RDG 094 and Kevin Eoff Seconded.

- 41. FRE 101: F2F/CE - A. Garcia
 - The course outline did not went through the English division for approval.
 - Derek Copple moved to table the FRE 101 course outline and Kevin Eoff seconded the motion. Motion carried.

- 42. FST 086: F2F - B. Thieboux
 - The course is not program applicable. Correction noted.
 - Sheri Jones moved to approve F2F and Mike Rhoades seconded the motion. Motion carried.

- 43. FST 090: F2F - B. Thieboux
 - The course is not program applicable. Correction noted.
 - Kevin Eoff moved to approve F2F and Carlos Medina seconded the motion. Motion carried.

- 44. FST 102: F2F - B. Thieboux
 - Unit value was changed. Substantial change. Correction noted.
 - Sheri Jones moved to approve F2F and Kevin Eoff seconded the motion. Motion carried.

45. FST 106: F2F - B. Thieboux
- o Course update, updated student learning outcomes.
 - Kevin moved to approve F2F and Sheri Jones seconded the motion. Motion carried.
46. FST 115: F2F - B. Thieboux
- o Unit value was changed. Substantial change. Correction noted.
 - Sheri Jones moved to approve F2F and Mike Rhoades seconded the motion. Motion carried.
47. FST 116: F2F - B. Thieboux
- o Unit value was changed. Substantial change. Correction noted.
 - Sheri Jones moved to approve F2F and Scott Peterson seconded the motion. Motion carried.
48. FST 113: F2F - B. Thieboux
- o Unit value was changed. Title changed. Substantial change. Correction noted.
 - Kevin Eoff moved to approve F2F and Mike Rhoades seconded the motion. Motion carried.
49. FST 241: F2F - B. Thieboux
50. FST 242: F2F - B. Thieboux
51. FST 243: F2F - B. Thieboux
52. FST 244: F2F - B. Thieboux
- o New courses
 - Kevin Eoff moved to approve F2F and Carlos Medina seconded the motion. Motion carried.
53. MAT 081: CE - B. Raman
- o Updated the textbook, required software, updated student learning outcomes. Lecture hours needed correction, program not applicable needed correction. Correction noted.
 - Kevin Eoff moved to approve CE and Carlos Medina seconded the motion. Motion carried.
54. PHI 100: F2F/CE/DE - R. Robertson
- o CI-D changes requested.
 - Sheri Jones moved to approve F2F and Mike Rhoades seconded the motion. Motion carried.
 - Sheri Jones moved to approve CE and Scott Peterson seconded the motion. Motion carried.
 - Sheri Jones moved to approve DE and Mike Rhoades seconded the motion. Motion carried.
55. Building Construction: Associate of Science – Revision - M. Rhoades
- o There are classes that are inactive that are listed in the A.S degree, those classes were eliminated. New classes were introduced and added those classes into the degree.
 - o The following changes were made:
 - Remove from Core course work: ACC 100, Remove BCT 215 and replace with BCT 200, Remove BUS 135 and replace with BCT 201,

- On Electives "Choose Only One (1) course; Remove BCT 211 and add BCT 220.
 - Scott Peterson moved to approve the changes mentioned and Kevin Eoff seconded the motion. Motion carried.

56. Criminal Justice: Associate of Science – Revision - W. Smith

- The CRJ 165 course was removed and the CRJ 120 course was added.
- Shelley Hamilton stated that when a course is added or removed, the entire degree/certificate has to be re-approved by the chancellor's office.
- All documents will be required and requested before submitting changes to the chancellor's office.
 - Kevin Eoff moved to approve the changes mentioned above and Derek Copple seconded the motion. Motion carried.

57. Criminal Justice: Cert. of Achievement – Revision - W. Smith

- The CRJ 165 course was removed and the CRJ 120 course was added.
- The approval process for this certificate will be the same as a revision for any other degree and certificate.
 - Scott Peterson moved to approve the changes mentioned above and Kevin Eoff seconded the motion. Motion carried.

58. Certificate of Career Preparation – Automotive Technology – New - H. Rinaldi

59. Certificate of Career Preparation – Welding Technology – New - J. Boire

- NOTE: The above certificates were approved by the curriculum committee on 09/12/2013 – Items were dismissed.

60. THA 290 – S. Stoeckle.

- New course.
 - Scott Peterson move to approve F2F and Kevin Eoff seconded the motion. Motion carried.

61. WEL 120 – F2F/CE – J. Boire/ M. Rhoades

62. WEL 121 – F2F/CE – J. Boire/M. Rhoades

63. WEL 122 - F2F/CE – J. Boire/M. Rhoades

- There were some pages that were out of order. The course numbers were attached to the wrong course outline. The course outlines above are being resubmitted in order to correct the course number.
 - Scott Peterson move to approve the above courses F2F and Kevin Eoff seconded the motion. Motion carried.
 - Kevin Eoff move to approve the above courses CE and Scott Peterson seconded the motion. Motion carried.

2. Courses and Programs to be Placed on Inactive Status

3. Courses and Programs to be Deleted

VI. Upcoming Meetings

September 11, 2014 – Location TBA – Training for new division chairs on *California Community Colleges Certification for local Approval of Stand Alone Credit Courses*.

VII. Adjournment of Meeting

This meeting was adjourned at 4:20 PM